



GENERAL INFORMATIONEN

DATE

COMPANY

PERSON IN-CHARGE

E-MAIL

ITEM DESCRIPTION

ITEM NUMBER

SERIAL / LOT NUMBER

REFERENCE NUMBER

REASON FOR RETURN

INCORRECT DELIVERY

RETURN

COMPLAINT

MISCELLANEOUS

Please select the reason for return and complete the corresponding section below depending on your selection.

A. INCORRECT DELIVERY

DELIVERY NOTE NUMBER

INVOICE NUMBER

REASON

B. RETURN

DELIVERY NOTE NUMBER

INVOICE NUMBER

REASON



C. COMPLAINT

DELIVERY NOTE NUMBER

INVOICE NUMBER

TECHNICIAN

ERROR DESCRIPTION

MEASURES TAKEN (REPAIR, MAINTENANCE, ETC.)

PHOTOS

Please add photos here or as an attachment to the e-mail.

MISCELLANEOUS / OTHER REMARKS

RA 2024-048

A PRINTOUT OF THIS FORM MUST BE ENCLOSED WITH THE SHIPMENT!

If you are experiencing problems sending this form using Outlook, please save this form and send it as an attachment to customerservice@metasys.com.